How to Register for a
STUDENT HUB ACCOUNT

1. CLICK HERE to access www.mylosfa.la.gov.
2. Hover over Applications and choose Student.
3. Scroll down to the bottom of the page.
4. Click the Register Here Button.
5. Select Student or Parent.
6. Select if you are registering with a 10 digit Louisiana Secure ID (LASECID) or the 6 digit LOSFAID.
   - High School Students will most likely register using a LASECID.
     - The LASECID can be obtained from your high school counselor.
     - If you attend an approved private high school, use your social security number to register.
   - College Students typically register using a LOSFAID.
     - To obtain the LOSFAID, e-mail LOSFA at custserv@la.gov with your full name and date of birth.
7. Enter the LASECID or LOSFAID, Student’s First Name, Student’s Last Name, Student’s Date of Birth, and High School Attended. DO NOT ABBREVIATE THE HIGH SCHOOL NAME! (Example: if you attend Swamp High School, do not put SHS or Swamp. Type out Swamp High School.)
8. A pop-up box that says “Information – Student Found” should show if the information you entered is correct.
9. Enter your information to create your account. This includes a login name, password, password verification, challenge question, e-mail address (use an e-mail that you will have access to after high school graduation) and type of e-mail (Choices are: Parent Home, Parent School, Parent Work, Student Home, Student School, Student Work).
10. Click Register to finish.
11. Once finished, login using your login name and password.
12. Once you are logged in, under the Welcome Text, you should see your LOSFAID has been automatically assigned to you.
13. Once you have created your account, you will have access to your TOPS Tracker (high school transcript information) and ACT Scores. This information will populate once your school has a signed consent form on file for you. Please update your home address and telephone number under the contact information tab.

NOTES:
• Passwords expire every 12 months.
• If the student has taken the ACT, the information will populate 48 hours after registering for a Student Hub Account.