

TOPS PAYMENT REQUEST - TRANSMISSION USING LOSFA ID

FROM	TO	LENGTH	DECIMAL SPACES	TYPE	FIELD NAME	FIELD DESCRIPTION	EXAMPLE	COMMENTS
1	9	9	0	NUMERIC	COLLEGECD9	INSTITUTION CODE	002010000	Include leading and trailing zeroes
10	15	6		ALPHA	TERM6	TERM OF PAYMENT BEING REQUESTED	1S2014	
16	21	6	2	NUMERIC	TUITPD	TUITION AMOUNT REQUESTED	150000	Include leading zeroes
22	27	6	2	NUMERIC	STIPPD	STIPEND AMOUNT REQUESTED	040000	Include leading zeroes
28	33	6	2	NUMERIC	NATGRDPD	NATIONAL GUARD AMOUNT REQUESTED	030000	Include leading zeroes
34	41	8	0	NUMERIC	PROCESDST	PROCESSED DATE (CCYMMDD)	20140101	
42	42	1		ALPHA	PRGTYPE	PROGRAM TYPE	A	See PROGRAM TYPE in Field Definitions
43	44	2		ALPHA	ACADSTAND	ACADEMIC STANDING	00	See ACADEMIC STANDING - TOPS PMT REQ in Field Value Definitions
45	50	6		ALPHA	FILLERA	ALL ZEROES	000000	Include zeroes
51	56	6		ALPHA	FILLERB	ALL ZEROES	000000	Include zeroes
57	62	6		ALPHA	FILLERC	ALL ZEROES	000000	Include zeroes
63	68	6		ALPHA	FILLERD	ALL ZEROES	000000	Include zeroes
69	104	36		ALPHA	FIRSTNAME	STUDENT'S FIRST NAME	JOHN	ALL CAPS
105	105	1		ALPHA	MIDINTL	STUDENT'S MIDDLE INITIAL	T	ALL CAPS
106	141	36		ALPHA	LASTNAME	STUDENT'S LAST NAME	SMITH	ALL CAPS
142	150	9	0	NUMERIC	LOSFAID	STUDENT'S ID WITH LOSFA	000123456	
151	158	8	0	NUMERIC	BIRTHDT	STUDENT'S BIRTHDT (CCYMMDD)	19911231	
159	164	6	0	NUMERIC	CIPCODE	CLASSIFICATION OF INSTRUCTIONAL PGM	001105	See CIP Code in Field Value Definitions
165	166	2		ALPHA	DEGLVLCD	DEGREE LEVEL CODE	20	See Degree Level Code in Field Value Definitions

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167	168	2	0	NUMERIC	INCRMKEY	INCREMENT KEY	00	See Increment Key in Field Value Definitions
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PLEASE INCLUDE A VALUE OR BLANK IN EVERY SPACE EVEN IF THE FIELD IS NOT USED IN CURRENT PROCESSING

[Click here for a list of Field Value Definitions.](#)