**Minutes**

**Louisiana Office of Student Financial Assistance (LOSFA) Advisory Board**

**July 13, 2017**

The Louisiana Office of Student Financial Assistance (LOSFA) Advisory Board met on Thursday, July 13, 2017, at 10:45 a.m. in the Oliver Pollock Room of the Galvez Building in Baton Rouge, Louisiana. Vice-Chairman Brooks Powell called the meeting to order and the roll was called.

**LOSFA Advisory Board Members Present Staff Members Present**

MaryAnn Coleman Dr. Sujuan Boutté

Amy Marix Rhonda Bridevaux

Denise LaTour Alice T. Brown

Brooks Powell Dr. Tireka Cobb

 Kelvin Deloch

 Jack Hart

 Carol Fulco

 Robyn Lively

 Gus Wales

**LOSFA Advisory Board Members Absent\***

Amy Cable

John Condos

Shan Davis

Armond Duncan\*

Michael Murphy

Ann A. Smith\*

\*Joined as set forth in the minutes

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Four members were present, which did not represent a quorum**.**

Staff provided the Advisory Board members with updates on the following programs: START Saving Program, LOSFA Field Outreach for Statewide, Concentrated and Intensive Services, Go Grant, John R. Justice Program and TOPS.

Ms. Smith and Mr. Duncan joined via conference call and a quorum was established.

**On motion of Ms. LaTour, seconded by Mrs. Marix, the LOSFA Advisory Board approved the minutes from the May 25, 2017 meeting.**

Under Old Business, it was proposed that the Advisory Board consider publication of final rule to amend Section 315 to add interest rates to be applied to deposits and Earnings Enhancements in eligible accounts for the year ending December 31, 2016.

**On motion of Ms. Marix, seconded by Ms. LaTour, the LOSFA Advisory Board recommends the Board of Regents authorize publication of the final rule.**

It was proposed that the Advisory Board consider publication of final rule repealing the by-laws for the Louisiana Student Financial Assistance Commission (LASFAC) and converting the by-laws of the LASFAC Advisory Committee to by-laws for the LOSFA Advisory Board.

**On motion of Ms. Coleman, seconded by Ms. Marix, the LOSFA Advisory Board recommends the Board of Regents authorize publication of the final rule.**

Under New Business, it was proposed that the Advisory Board review the Internal Audit Plan for SFY 2017-2018.

**On motion of Ms. Coleman, seconded by Ms. LaTour, the LOSFA Advisory Board recommends the Board of Regents approve the Internal Audit Plan for SFY 2017-2018.**

It was proposed that the Advisory Board consider rulemaking to amend Sections 703 and 803 of the Scholarship and Grant Program Rules to add equivalents for TOPS core curriculum courses beginning with 2018 graduates and to amend Sections 301 and 503 to implement Act 18 of the 2016 Regular Session of the Louisiana Legislature and Act 44 of the 2017 Regular Session of the Louisiana Legislature.

**On motion of Ms. Marix, seconded by Ms. Coleman, the LOSFA Advisory Board recommends that the Board of Regents adopt the proposed amendments in emergency rules, authorize the Executive Director of LOSFA to publish notice of the emergency rules, and authorize the Executive Director to publish notice of intent to make these rules permanent.**

It was proposed that the Advisory Board consider the attached requests for exception to the TOPS regulatory provisions that require students to enroll full-time, to remain continuously enrolled, and to earn the required credit hours during the academic year.

**On motion of Ms. Coleman seconded by Ms. Marix the LOSFA Advisory Board unanimously recommends that the Board of Regents approve the requests for Shelby (717516) and Reese (752215).**

There being no further business, Ms. LaTour made a motion to adjourn at 11:47 a.m. and Ms. Marix seconded the motion, which carried unanimously.